



5 May, 2020

Dear Doctor,

**RE: Shared Care Maternity Affiliation**

Bendigo Health is obliged to credential GPs who wish to participate in shared care arrangements, as are all Maternity Hospitals across Victoria. GPs who are not accredited by Bendigo Health, as affiliates are not able to provide Shared Maternity Care to eligible women electing to participate in this arrangement.

In order to participate as a Shared Care Maternity Affiliate, you are invited to provide credentialing information via a secure web-based program Mercury eCredential. The completion of this online profile will only need to be completely populated once, can be updated with relevant CPD activity or additional qualifications, as regularly as desired by yourself. This enables simple re-credentialing in the future (aligned with the RACGPs QI&CPD triennium calendar).

The eCredentialing system needs an email address to enable the submission of a profile and relevant documents. Please forward your preferred email address to the Credentialing Coordinator via email [credentialing@bendigohealth.org.au](mailto:credentialing@bendigohealth.org.au). The Credentialing Coordinator will use this nominated email address to send you a user name and password.

Please be assured that your details on the application, including the email address, are secure, will not be shared and will only be used to communicate maternity credentialing and maternity educational information and updates. The Credentialing Coordinator will also be available to be contacted (via email or phone 5454 8230) should you have any difficulties with loading your details and documents into the credentialing software.

Bendigo Health wishes to strengthen partnerships with GPs and regional hospitals, including support of shared care and access to ongoing maternity related education.



Bendigo Health's requirements for credentialing for Shared Care Affiliate are in line with other maternity services –

- a. 10 category 2 RACGP/ACCRM QICD points related to pregnancy care (from 1/1/2017 – 31/12/2019)

**OR** attendance at an annual GP O&G education session or shared care collaborative workshop (2018 or 2019)

- b. Evidence of Professional Indemnity
- c. Unconditional registration with AHPRA
- d. Signed undertakings

You will receive an email from [no-reply@mercury.com.au](mailto:no-reply@mercury.com.au) requesting you to participate in the credentialing process, which will include a link to your account. The email will include your User Name and Email for your account.

Or to log in to your account on eCredential (Mercury), please copy and paste the full link into your browser:

<https://myclinicalprofile.com.au/memberlogin.aspx?returnurl=%2fmember%2fdefault.aspx>

If you do not recall your password please click on “Forgotten your password or username” and enter your email address. An email will then be sent from Mercury to your email with a link to reset your password.

**(If you are unable to re-set your email address/password, please contact the eCredential (Mercury) Help Desk direct on Tel: 1300 525 525)**

The process will require you to submit the following information:

- **Current Practice Accreditation**
- **Medical Indemnity Insurance**
- **Record Maternity Shared Care CPD Points or copy of 2018, 2019 BH maternity CPD attendance certificate**

Step through each page, save as you go. If you need to skip over a section, use the index at the top of the screen to move to the next section.

Upon completion of your profile, click on “pending requests”, then the green “apply now” button. We will inform you via email if any of the information cannot be verified or validated.

The information you provide in this profile will be used during the credentialing process and will only be viewed by our Credentialing Committee and other authorised users.

Please feel free to email or phone the Credentialing Coordinator with any questions [credentialing@bendigohealth.org.au](mailto:credentialing@bendigohealth.org.au) or phone 5454 8230 regarding any eCredentialing/Mercury issues.

Credentialing Coordinator hours of work are  
Monday and Wednesday 08.30 – 2.30pm and Tuesday 08.30 – 5pm.

If you would like any information regarding affiliate criteria etc please email GP Liaison Officer, Liz Tune [ltune@bendigohealth.org.au](mailto:ltune@bendigohealth.org.au) or phone 54549073.